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## **2. Scope and Applicability.**

The Part 145/Subpart-F Organisation intending to issue or to renew a C/S and/or S/S individual authorisation is responsible to ensure that such staff is involved in at least 6months of actual relevant aircraft or component maintenance experience in any consecutive2-year period.

This logbook is intended to:

- be used by an Part 145/Subpart-F AMO to fulfil the 6/24 months maintenance experience requirement as per 145.A.35.(c),before the issue/re-issue of anindividual certification authorisation;
- be applicable to aircraft and/or component and/or engine and/or specialised services certifying staff and to aircraft base maintenance support staff;
- be completed by the candidate C/S and/or S/S;
- be customised, as necessary, by the Part 145/Subpart-F AMO provided that the minimum level of information included in this logbook is maintained; The format and content of the logbook shall be described in the MOE;

**3. Personnel data.**

**Certifying Staff**

Name

Surname

Date of birth

Place of birth

Certification Authorisation nr  
(if already hold)

Certifying staff Privileges hold  
(or intended to be granted)

Signature

#### 4. Logbook data.

##### 4.1 Logbook filling instructions.

ID	Option	Description/ Remarks
1. Date	-	<i>Date when the maintenance activity was carried out.</i>
2. Location	-	<i>Location where the maintenance activity was carried out.</i>
3. A/C or comp. type	-	<i>A/C or component type.</i>
4. A/C Reg. or comp.s/n	-	<i>A/C registration marks or component serial number</i>
5. Type of maintenance (rating)	-	<i>Identify the class rating under which the maintenance is carried out. The various options corresponds to the different ratings possible for a Part 145 AMO</i>
6. Privilege used	-	<i>when the person holds different privileges this block is intended to identify the certifying staff or support staff privilege used depending from the rating identified in the previous column (i.e. aircraft certifying staff cat.A or B1 or B2 or C, components or engines or NDT certifying staff )</i>
7. Task type	<i>Identify the task type using the following term as being the more applicable to the task carried out. More than one term may be selected (i.e. TS and R/I and SGH, etc.)</i>	
	FOT	<i>Functional / Operational Test.</i>
	SGH	<i>Service and Ground Handling.</i>
	R/I	<i>Removal / Installation.</i>
	TS	<i>Trouble Shooting.</i>
	MOD	<i>Modification</i>
	REP	<i>Repair</i>
8. Type of activity	<i>Identify the type of activity using the following term as being the more applicable to the activity carried out. More than one term may be selected.</i>	
	Training	<i>the person recording the task in this logbook is under training</i>
	Perform	<i>The maintenance activity recorded in the row was performed by the logbook owner</i>
	Supervise	<i>The maintenance activity recorded in the row was supervised by the logbook owner</i>
	CRS	<i>The maintenance activity recorded in the row was released to service by the logbook owner</i>
9. ATA	-	<i>Enter the ATA chapter which better describes the majority of the activity carried out. More than one ATA chapters may be entered when necessary/applicable to the activity carried out.</i>
10. Operation performed	-	<i>This field is used to provide detailed reference to the task carried out</i>
11. Time (hrs)	-	<i>Enter the total time (in hours) spent to accomplish the activity recorded in the row</i>
12. Maintenance record ref.	-	<i>Enter the precise reference of the maintenance records where the activity mentioned in this logbook was recorded (i.e. ATL page 34 dated 1/1/2013, or work card nr. 12345, etc.).</i>
13. Remarks	-	<i>this field is intended to be used for any additional comment/not which was not possible to enter in the other fields.</i>

AMO Logo, Name, Approvalnumber

Mr/MRS/MS. name SURNAME  
Trainee Name

4.2 Logbook records.

This logbook is intended to be hand written by the certifying staff. Add rows/pages as necessary.

(example)

1. Date	2. Location	3. A/C or Comp. Type	4. A/C Reg. or Comp.S/n	5. Type of maintenance (rating)	6. Privilege used	7. Task type							8. Type of activity				9. ATA	10. Operation performed	11. Time Duration	12. Maintenance record ref.	13. Remarks
						FOT	SGH	R/I	TS	MOD	REP	INSP	Training	Perform	Supervise	CRS					
2/1/13	XX workshop	FDR	123456	C13	component cert.staff					X	X			X		31	shop visit for repair	16	EASA Form 1 nr. XXXXXX		
1/1/13	LYBE	A320 (CFM56)	YU-APC	A1-line	B1		X				X		X	X		32	RH MLG WHEEL change	1	ATL page 12		
1/1/13	Sm.Palan ka	C-172 (Lycoming)	YU-CAO	A1-line	B2		X				X		X	X		34	xxx ML change	1	ATL page 12		

AMO Logo, Name, Approval number

Mr/MRS/MS. name SURNAME  
Trainee Name

1. Date	2. Location	3. A/C or Comp. Type	4. A/C Reg. or Comp.S/n	5. Type of maintenance (rating)	6. Privilege used	7. Task type							8. Type of activity				9. ATA	10. Operation performed	11. Time Duration	12. Maintenance record ref.	13. Remarks
						FOT	SGH	R/I	TS	MOD	REP	INSP	Training	Perform	Supervise	CRS					

<i>Date:</i>	<i>Logbook owner`s signature(*):</i>	
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(\*) I declare that the entries in this logbook are complete and true.